

**MARCHWIEL COMMUNITY COUNCIL'S**  
**MINUTES OF THE MEETING HELD ON**  
**WEDNESDAY 10<sup>th</sup> JULY 2019 AT MARCHWIEL VILLAGE HALL AT 7:00 PM**

**Present:**

Councillor Mr Terry Edwards – Chair

**Councillor Mrs Sharon Lloyd - Vice Chair \***

“ Mrs Morag Browning	Councillor Ms Christine Jones*
“ Mrs Patricia Downes	“ Mr Stephen Jones*
“ Mr Andrew Edwards	“ Mr Nigel Lloyd
“ Mr Russell Jones	“ Miss Sally Roberts

**Mrs Victoria Jones – Clerk and Responsible Financial Officer**

**\* Absent**

**Invited Guests:**

**50 Welcome**

Cllr Edwards welcomed Members and PCSO Lydia Edwards

**51 Apologies for Absence**

Apologies were received from Cllrs, Sharon Lloyd, Steve Jones & Christine Jones

**52 Police Report**

North Wales Police – PCSO Lydia Edwards 2929 attended the meeting and reported the latest crimes to Members including:

- ASBO's Nuisance caused by off road bikes
- Personal dispute between persons known to each other
- House broken into Sontley
- Criminal damage – CCTV wires cut and theft of CCTV cameras
- Burglaries in Bronnington
- Garden items stolen in Overton

The Chairman reported a car speeding down Piercy Avenue.

**Speed awareness signs** the Clerk had emailed Members the information she had obtained regarding prices of speed awareness signs that have smiley faces. Members agreed to keep the information on file as they are quite expensive and currently have other projects on task.

Cllr Edwards reported speaking to Lyn Maurice who has now retired from the Police. She told him she had received gifts from the other Community Councils but not heard anything off us. The Clerk reminded Cllr Edwards that she had written a letter of thanks which she read at this meeting and emailed to all Members. We were not aware of her moving and only sent an email to inform us she would be replaced. Members at the time felt she did not attend our meetings as regularly due to the atmosphere and behaviour of a previous Councillor at our meetings at that period of time. Members agreed they would like to invite her to a meeting to present her with a small gift.

**53 Declarations of Interest<sup>1</sup>**

The Clerk reminded Members that they should declare the existence and nature of any personal and or prejudicial interest.



<b>54 Confirmation of Minutes</b>
<p><b>AGREED – That the minutes of the Annual Meeting held on May 15<sup>th</sup> 2019 be signed as an accurate record.</b> Proposed by Cllr Mrs M Browning seconded by Cllr A Jones</p> <p><b>AGREED – That the minutes of the Meeting held on June 19<sup>th</sup> 2019 be signed as an accurate record.</b> Proposed by Cllr N Lloyd seconded by Cllr A Edwards</p>
<b>55 Matters concerning Wrexham County Borough Council (Part 2)<sup>2</sup> and Councillors Report</b>
<p>County Councillor John Pritchard has yet again failed to send his report to either the Clerk or Chairman.</p> <p><b><u>The Chairman declared that Members of the Press and Public will be excluded from discussions on this matter as it contains items of a sensitive nature, under the provisions of Part 2 of the Public Bodies (Admission to meetings) Act 1960.</u></b></p>
<b>56 Finance</b>
<p>a) <b><u>The Council proposed and seconded the following:</u></b>  <b><u>Income and Expenditure for the Period 19<sup>th</sup> June 2019 – 10<sup>th</sup> July 2019</u></b>  <b>Total income @ 10/07/2019 (19/20) = Nil</b>  <b>Total expenditure @ 10/07/2019 (19/20) = £2,752.46</b></p> <p>b) <b><u>Bank Signatory Mandate:</u></b> The Clerk reported that the Bank had not sent enough papers for signatories. The Clerk reported that she had contacted other Councils and some use online Utility Bank, she agreed to make enquiries as to how it operates and set up an account.</p> <p>c) <b><u>Internal Audits:</u></b> The Clerk informed Members that after she collects the Internal Audit she will arrange a meeting for Members to approve the return. Once this is done she need to action the recommendations of the Internal Auditor to collate and prepare the documents requested by the External Auditor. Noted.</p>
<b>57 S137 Financial Assistance</b>
<p><b>Resolved that, in accordance with Council policy, applications for financial assistance from organisations be considered once a year in May. The Clerk reported receipt of two applications:</b>  Team Dransfield Charity Bike Ride and SMS Syndrome. <b>RESOLVED to pay £50 to each charity from the Chairman's Fund</b></p>
<b>58 Planning</b>
<b>The Clerk reported receipt of no planning application/notices.</b>
<b>59 Ideas for future events and use of Village Hall.</b>
The Clerk reported that Gary had responded that they were aware of the smell in the foyer.
<b>60 Community Agent</b>
The Clerk reported that the area Community Agent would like to attend a meeting. Members suggested that she be invited to the October meeting
<b>61 Defibrillator – First Responder</b>

The Clerk reported that she had not heard anything more from Terence Brownhill who co-ordinates the team and is not aware of who the Marchwiel First Responder is. She also confirmed that she had not heard from the representative from Welsh Ambulance who could advise what make of Defibrillator they would recommend.  
The Clerk reported that she would seek advice from Wrexham County Borough Council.

**RESOLUTION: Members had agreed at the last meeting to purchase their own defibrillator and it to be placed at the top of Station Road near the rockery feature, in its stand alone case. The total cost allocated for purchasing and fixing into place would be no more than £4000.**

## **62 Burial Ground**

The Clerk reported receiving an email from Canon Sue Huyton explaining that at a recent coffee morning a resident asked if the church could keep Marchwiel Community Council's Burial Ground Books at the Church. The Clerk replied that when she met the External Auditors recently they had informed her that she could only share the information with families of their own grave. So unfortunately at this current time it is not possible due to GDPR. Members agreed with the Clerk and thanked her.

The Clerk also requested that when she addresses her congregation it would be helpful to refer to us as Marchwiel Community Council's Burial Ground due to people being confused and think that it belongs to the church. She agreed and thanked the Clerk for her response.

## **63 Street Lighting**

Clerk agreed to contact Snapfast and Wrexham County Borough Council's Street Lighting Department to liaise and arrange when the replacement of 5 lamp posts and lanterns will be carried out. The Clerk reminded Members that WCBC had previously condemned the lights. Purchasing the lamps from Snapfast was cheaper than WCBC supplying them as they also purchase their lamps from Snapfast. Snapfast will provide 5 of the 69 replacement lanterns required as part of the order.

**OLUTION: Members resolved to pay WCBC for five new street light columns, fitting and connecting to the power at a cost of £6,280.00 + VAT.**

## **64 Nature Reserve**

The Clerk will make contact with North Wales Wildlife Trust to re-arrange a site meeting and will let Members know.

Sally Roberts updated Members on the application she had carried out on their behalf to obtain funding.

**RESOLUTION: Members had previously Resolved to match fund. If successful, Marchwiel would pay 30% upfront in order to access/draw down the 70% match funding. The total estimated cost for the feasibility study is £10k Marchwiel's 30% contribution would be approx £3k.**

**Cost/ benefit of the feasibility study:**

- Cadwyn Clwyd will support with and enhance the application to increase likelihood of success (free)
  - Cadwyn Clywd would then procure a consultancy to carry out the feasibility study and manage all invoicing/payments based on a phased schedule work with the consultancy
  - The consultancy would provide a comprehensive feasibility study for the area including:
    - Project scope
    - Analysis - risk assessments, strengths and weaknesses, community benefit (feasibility) of the project - the consultancy will work with us to meet with local stakeholders (school, scouts, village hall, play groups, football teams, youth groups etc)
    - Requirements needed in order to successfully deliver the project
- Planning and approach - proposed timescales and phases, maintenance/hypercare post project delivery
  - Projected costs and cost/benefit analysis
  - Resource requirements

Members thanked Cllr Sally Roberts for the work she had done to complete the application.

## **65 Website**

The Clerk reported that due to the Audit preparation she had not had any time to carry out the updates that Vision ICT are working on. However, she has noticed that some of the original information that was on the website has not been put on the latest version.

Vision ICT can update the website for you but there is a charge. The Clerk agreed to meet with Cllr Sally Roberts for July 22<sup>nd</sup> to look at the site and work on the introduction page.

## **66 Welcome Garden**

The Clerk sent quotes of ECO benches but requires the measurement of the base they would fit on to. Leon would also need to be asked if he would be able to fit them and decide a date.

**RESOLUTION:** Members resolved that three benches be purchased. A decision to be made next meeting and sign cheque.

## **67 Events Calendar**

Not enough time to discuss this item.

## **68 Correspondence**

**Correspondence was noted by Members: The following had been emailed previously.**

1. WCBC – Annual Play Inspection Report – 32 pages \*emailed to Members on 22.06.19
2. ICO
3. Utility Aid
4. Wrexham Town & Community Council Forum Agenda

**69 Members Urgent Announcements' and requests for future meeting items**

**There being no further business the Clerk left the meeting at 8:50pm whilst the Councillors had a discussion.**

**PRESIDING CHAIRMAN - COUNCILLOR MR TERENCE EDWARDS**

**Signed as a correct record \_\_\_\_\_ this 11<sup>th</sup> September 2019**