



'Your very Local Council'

Locum Clerk to the Council/RFO: Shaun Jones
Chairman: Cllr Mrs. Sharon Lloyd

Minutes of the Full Council Meeting held at 6:30 pm on **Wednesday 10th June 2026** in Piercy Hall, Marchwiell.

Present: Cllrs Lloyd S (SL), (Chair); Downes (PD); Francis (CF); Grives (KG); Lloyd N (NL); Lydford (KL); Ogden (MO) & Price (WP).

In attendance: Shaun Jones (SJ), Locum Clerk/Responsible Financial Officer, 1 Member of the Public & Cllr. John Pritchard WCBC (JP) [Via Zoom].

23.26/27 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE** – Cllr Clare Davies (Family Commitment), Cllr William Price (Work Commitment) & Cllr. Megan Rathbone (Prior Engagement).

24.26/27 **DECLARATIONS OF INTEREST** – None given.

25.26/27 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – 1 member of the public present. Council was addressed on the following matters, these were received by members.

1. The Marchwiell Railway Walk Group recently met with a Senior Engineer employed by Hafren Dyfrdwy. Positive feedback on the proposed plans. Even a suggestion that a heritage listing of the railway bridge by Cross Lanes should be applied for, to protect it. The next step is for the Board to approve in the coming weeks. KG asked if a Wildlife Survey would be undertaken at some stage to note habitats, eg. Rabbits and Badgers.
2. Would the Council consider a relocation of the Peace Memorial with two benefits, better visibility in the village and free up more space for burials ?
3. Also consider balancing the ground maintenance effort between the Churchyard and Burial Ground.

SJ stated that the newly established Facilities Committee could look into points 2 and 3 and report back to Council.

26.26/27 **MINUTES** – To approve for accuracy and sign the minutes of the **Annual Council** meeting held on Wednesday 20th May 2026 – **Approved by all members present.**

Matters Arising :-

1. **5.26/27.** SJ drew attention to the Civility & Respect Pledge that Council adopted in December 2024 – minute ref: 112.24/25. The initiative, backed by SLCC, One Voice Wales and NALC is a framework to treat everyone with respect and civility. As Proper Officer I will always call out any comments that could be legally challenged.

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Signed:..... Date:.....

2. **8.26/27.** The Council's Standing Orders were re-adopted but SJ also updated clause 17 e & f Financial Controls and Procurement with latest financial values under the quoted legislation.
3. **9.26/27.** A draft Terms of Reference for the new Facilities Committee was presented. **The Council resolved to adopt. CF and KG wish to serve on the Facilities Committee. As minimum membership not achieved this will be re-visited at the next meeting.**

27.26/27

WREXHAM COUNTY BOROUGH COUNCILLOR'S REPORT – WCBC Cllr.

John Pritchard reported that :-

- The Street Light team have now completed the works outstanding.
- Highways – Footpath work schedule still in the air. Members and SJ informed JP that work has actually commenced along A525 towards Cross Lanes.
- Members asked to keep an eye on activities at the bottom of Station Rd, taxis and deliveries in attendance. Please report to 101 if anything witnessed.
- JP has a new role at WCBC – Lead Member for Corporate Services.

JP Left the meeting – 7:10pm.

28.26/27

PRIDE IN PLACE IMPACT FUND – SJ reported on progress of application to date :-

- An email exchange on 5th June with Ceri at WCBC who are handling the administration of this grant pot. We should receive an official response by 12th June 2026 over our submitted application.
- Clarification over the land owner of the section of Station Road that we would like to improve – WCBC Environment and Technical Services and not WCBC Housing Dept. as first thought.
- Guidance from UK Government is also being requested (by WCBC) particularly on the idea to make repairs to this section of un-adopted road.

29.26/27

FINANCE MATTERS – The following points were tabled by SJ

- Present Monthly Bank Reconciliation – May 2026 report and sign off. **Approved and signed by the Chairman.**
- Agree the Annual Governance section responses for FY 2025/26. **SJ walked through the Annual Governance section of the Annual Return FY 2025/26.** Q1 & Q2 will be a Yes * entry and explanation given on a separate sheet. A drafted **Vision & Purpose Statement** for Marchwiell Community Council was **approved** to support Q1 and a drafted **Annual Report 2025/26** is to be considered at agenda ref: 33.26/27. Q3 to Q9 were answered Yes.

30.26/27

YEAR END ACCOUNTS FY 2025/26 – The Locum Clerk presented the following for review and approval – ahead of submission to Audit Wales: -

- Completed Annual Governance Statement with Continuation Sheet
 - Internal Auditors Report with recommended actions
 - Annual Return showing totals of Receipts and Payments
 - Asset Register
 - Notice for Public Inspection
 - Basic Audit under Audit Wales (External Auditors) regime.
- Approved for the Chair to sign the Annual Return – FY 2025/26.**

Signed:..... Date:.....

- 31.26/27 **PLANNING APPLICATIONS**
 – To consider the following applications;
 1. None received.
- 32.26/27 **PLANNING DECISIONS**
 – To note the following Planning Decisions;
 1. None approved by WCBC Planning Dept. this month.
- 33.26/27 **ANNUAL REPORT 2025/26** – Section 52 of the Local Government and Elections (Wales) Act 2021 requires community councils to prepare and publish an annual report. A draft report is tabled. PM asked SJ for the image on the cover sheet to be changed from a generic to a specific local scene/subject. **All members gave their approval for the report to be published. SJ will circulate an updated cover sheet.**
- 34.26/27 **LOCUM CLERK REPORT – INCLUDES CORRESPONDENCE –**
- The Police monthly crime report for May was reviewed – 5 reported incidents.
 - An invitation to attend the newly installed Mayor of Wrexham’s Civic Service at St Giles Parish Church on Sunday 12th July – 11:00am. 2 places have been allocated and any member wishing to attend/represent MCC, please contact SJ.
 - A letter from the School Council of Ysgol Deiniol thanking the Community Council for the £200 pledged towards the outdoor play equipment Crowd funding appeal. Members appreciated the note of thanks and look forward to progress reports on the installation.
 - A letter received from a resident who has recently lost a dear family member whose cremated remains are now buried in Marchwiell Burial ground. They notice the bench against the stone wall close to the tap is looking a bit unloved. They are offering to purchase a new wooden bench to replace and request permission. **Members approved and permission is granted. SJ will correspond accordingly.**
- 35.26/27 **RENEWAL OF COUNCIL INSURANCE POLICY** – SJ undertook the delegated task to contact Clear Councils who we are currently insured with. It was explained that we have an “off the shelf” policy where the amounts insured are pre-set for the different lines of risk. There is no benefit in tuning these amounts if the amount of cover needed is under the figure stated. If we needed a higher figure this would impact the renewal offer, but any reduction would not. An alternative quotation from Zurich Municipal was requested but no response. As the increase in premium was under £20 SJ proceeded to renew with Clear Councils as continuous cover was paramount. **Members acknowledged the action taken.**
- 36.26/27 **WELCOME GARDEN – MAINTENANCE** – SJ confirms delegated decision to accept the quotation from Adam Marriott Garden & Landscaping Services to undertaken regular maintenance of the Welcome Garden, the preferred supplier. Leon Hughes also provided a quotation which was higher. It is estimated that this will cost around £300 annually. First visit slated for Wednesday 17th June 2026. **Members acknowledged the action taken.**

Signed:..... Date:.....

37.26/27

SUMMER GARDENING COMPETITION 2026 – SJ confirms the prize pot of £300 has been included in the budget 2026/27. A discussion over a simple repeat of last year's competition or some small tweaks to categories etc. took place. Mention made of MR and KG working with SJ on this. An add-on might be to collaborate with pupils of Ysgol Deiniol who have each potted a sunflower seed(s) so we could have a junior prize too. **SJ will proceed on this basis.**

38.26/27

PAYMENTS – The following payments were approved:-

Payment Number	Method of Payment	To	For	Net	VAT	Gross
BACS	Faster Pymt	AVOW	Salaries Account	1204.25	0.00	1204.25
BACS	Faster Pymt	Scribe Accounts	Subscription - June 2026	29.00	5.80	34.80
BACS	Faster Pymt	Leon Hughes	Burial Ground Maintenance	650.00	0.00	650.00
	D/D	Unity Trust Bank	Monthly Service Fee - 5/26	7.00	0.00	7.00
BACS	Faster Pymt	Rainbow Foundation	Room Hire - 05/26	10.00	0.00	10.00
	D/D	Ecotricity	May Unmetered Supply	97.90	4.90	102.80
Card	CC	Crowdfunder	Ysgol Deiniol Appeal	200.00	0.00	200.00
BACS	Faster Pymt	Marchwiel Church	Tower Clock - repair/service	472.00	0.00	472.00
Card	CC	RBVE	Tommy/Women Statue	291.67	58.33	350.00
Card	CC	HP	May Printing	5.41	1.08	6.49
BACS	Faster Pymt	Clear Councils	Annual Insurance Premium	678.04	0.00	678.04
	D/D	Hafren Dyfrdwy	Burial Ground Water - Biannual	23.11	0.00	23.11
Card	CC	Toolstation	Defibrillator - New Batteries	30.37	6.08	36.45
Card	CC	Giffgaff	Mobile - SIM Only - 18mth	6.67	1.33	8.00

39.26/27

TO PRESENT ITEMS FOR INCLUSION ON A FUTURE MEETING AGENDA (FULL COUNCIL OR RESPECTIVE COMMITTEE) – Members are invited to propose.

- Outstanding from recent meetings: Village Signs & Burial Ground records to review.
- Training Courses – in person, look at scheduling a series of sessions.
- Look at improving the kerb appeal at the bottom of Station Road.
- Keep in mind the planned works at Nature Reserve – Enfys Ecology and WCBC Open Spaces Team – scheduled for Oct/Nov 2026.
- Look at engaging an Arboricultural Expert to inspect trees at Marchwiel Burial Ground and produce a Tree Condition Report.

The meeting closed at 8:35pm.

Signed:..... Date:.....