



'Your very Local Council'

Locum Clerk to the Council/RFO: Shaun Jones
Chairman: Cllr Mrs. Sharon Lloyd

The Granary
Trevor
Llangollen
LL20 7UN
Telephone: 07871 634941
E-mail: clerk@marchwiell.org.uk
www.marchwiell.org.uk

Cllrs Lloyd, S, (Chair); Davies; Francis; Grives; Lloyd, N; Lydford; Marriott; Price;
Rathbone; Williams & Woodhouse;

You are summoned to attend the **Annual Council** meeting on **Wednesday 7th May 2025** at **6:30pm, Piercy Hall, Marchwiell**. For anyone unable to attend the meeting in person, you can join the Zoom Meeting online using the Meeting ID: 865 6384 6929 and Passcode: 503111 or click on this hyperlink:

<https://us06web.zoom.us/j/86563846929?pwd=K8Dy7FKaSF8PmrQue29vqeWb3stDNx.1>

Shaun Jones
Locum Clerk to the Council

30th April 2025

A G E N D A

- 1.25/26 **ELECTION OF CHAIRMAN** – *The retiring Chairman (if present) shall preside over this item, which shall be the first business of the Council. The Chairman will call for nominations and nominees shall indicate their willingness to stand. The elected Chairman shall sign a Declaration of Acceptance of Office in the prescribed form before taking the Chair.*
- 2.25/26 **ELECTION OF VICE CHAIRMAN** – *The Chairman will call for nominations and nominees shall indicate their willingness to stand. The elected Vice-Chairman shall sign a Declaration of Acceptance of Office in the prescribed form before taking the Chair.*
- 3.25/26 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- 4.25/26 **DECLARATIONS OF INTEREST** – *In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.*
- 5.25/26 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – *To allow members of the public the opportunity to speak on an item listed on the Agenda for a maximum of 3 minutes.*
- 6.25/26 **MINUTES** – *To approve for accuracy and sign the minutes of the **Full Council** meeting held on Wednesday 9th April 2025*

- 7.25/26 **REVIEW AND APPROVAL OF MEETING DATES TO THE NEXT ANNUAL COUNCIL MEETING** – *To approve the attached schedule.*
- 8.25/26 **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS** – *To review the Standing Orders adopted in May 2024 and Financial Regulations adopted in March 2025.*
- 9.25/26 **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES** – *To review standing committees and membership.*
- 10.25/26 **REVIEW OF THE COUNCIL’S MEMBERSHIP AND REPRESENTATION ON EXTERNAL BODIES** – *To receive and note reports from representatives to external bodies (see list of current representatives attached)*
- 11.25/26 **REVIEW OF THE COUNCIL’S AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES** – *Specifically membership of One Voice Wales, Institute of Cemetery and Crematorium Management and Society of Local Council Clerks to continue.*
- 12.25/26 **REVIEW AND ADOPTION OF COMPLAINTS PROCEDURES** – *Review and adopt attached policy.*
- 13.25/26 **WREXHAM COUNTY BOROUGH COUNCILLOR’S REPORT** – *Written or Oral Report – Cllr. John Pritchard.*
- 14.25/26 **STREET LIGHTING** – *To receive an update*
- *On progress with lowering the monthly charge for electricity by switching away from Scottish Power.*
 - *A query with the Division at Scottish Power over charges for disconnection/reconnection of a light column.*
- 15.25/26 **END POLIO NOW CAMPAIGN** - *Cllr Lydford wishes to provide information on an offer to plant purple crocus bulbs to raise awareness on steps to eradicate Polio worldwide – supported by Rotary International.*
- 16.25/26 **PLANNING APPLICATIONS**
- *To consider the following applications;*
 - 1. *Reference: P/2025/0292: **Middle Sontley Farm, Middle Sontley:** Change of Use of Barn to Dog Daycare and Grooming Facility. : To view online : [Click here.](#)*
 - 2. *To consider any planning applications validated since the publication of the agenda*

Items for inclusion on the next Full Council Agenda should be submitted to the Clerk by 23rd May 2025.

Date and time of next meeting – Full Council Meeting on 4th June 2025 at 6:30pm.

17.25/26

PLANNING DECISIONS

– To note the following Planning Decisions;

1. Reference: P/2025/0024 **Erddig Hall, Erddig**: Advertisement Consent for 3 Interpretation Boards and 2 Wayfaring Maps (Non-Illuminated). : **Granted** : To view online : [Click here](#).
2. Reference: P/2025/0068: **Bryn Moyle, Wrexham Road, Marchwiel**: Demolition of Double Garage/Workshop and Erection of Replacement Steel Portal Double Garage/Workshop. : **Granted** : To view online : [Click here](#)
3. To note any planning decisions made since the publication of the agenda

18.25/26

LOCUM CLERK REPORT – INCLUDES CORRESPONDENCE – To receive an oral report.

19.25/26

RENEWAL OF COUNCIL INSURANCE POLICY – To receive an oral report by the Locum Clerk on discussions with our existing insurers and others that have quoted for our business. To delegate the decision on the best value offer to the Locum Clerk and establish insurance cover from 26th May 2025.

20.25/26

PAYMENTS – To approve all payments, as per the attached schedule.

21.25/26

TO PRESENT ITEMS FOR INCLUSION ON A FUTURE MEETING AGENDA (FULL COUNCIL OR RESPECTIVE COMMITTEE) – Members are invited to propose.

Items for inclusion on the next Full Council Agenda should be submitted to the Clerk by 23rd May 2025.

Date and time of next meeting – Full Council Meeting on 4th June 2025 at 6:30pm.