



Locum Clerk to the Council/RFO: Shaun Jones
Chairman: Cllr Mrs. Sharon Lloyd

The Granary
Trevor
Llangollen
LL20 7UN
Telephone: 07871 634941
E-mail: clerk@marchwiel.org.uk
www.marchwiel.org.uk

Cllrs Lloyd, S, (Chair); Davies; Downes; Francis; Grives; Lloyd, N; Lydford; Marriott; Ogden; Price & Rathbone;

You are summoned to attend the **Full Council** meeting on **Wednesday 25th February 2026** at **6:30pm, Piercy Hall, Marchwiel**. For anyone unable to attend the meeting in person, you can join the Zoom Meeting online using the Meeting ID: 876 5637 2269 and Passcode: 476251 or click on this hyperlink:

<https://us06web.zoom.us/j/87656372269?pwd=YqqEdDrpP7AUHmBTqTaRpUNWCObDCY.1>


Shaun Jones
Locum Clerk to the Council

18th February 2026

A G E N D A

- 130.25/26 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- 131.25/26 **DECLARATIONS OF INTEREST** – *In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.*
- 132.25/26 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – *To allow members of the public the opportunity to speak on an item listed on the Agenda for a maximum of 3 minutes.*
- 133.25/26 **MINUTES** – *To approve for accuracy and sign the minutes of the Full Council meeting held on Wednesday 14th January 2026.*
- 134.25/26 **WREXHAM COUNTY BOROUGH COUNCILLOR'S REPORT** – *Written or Oral Report – Cllr. John Pritchard.*
- 135.25/26 **UPDATE ON COUNCIL MEMBER CODE OF CONDUCT** – *Wrexham County Borough Council have made revisions that members of Marchwiel Community Council should note and adopt. The Locum Clerk will inform.*

136.25/26 **UPDATE THE FINANCIAL REGULATIONS TO REFERENCE ELECTRONIC BANKING ALONGSIDE USE OF CHEQUES TO MAKE PAYMENTS** – *This and the Mandate Fraud risk were noted in the 2024/25 Internal Auditors report. Members to review the changed wording and add into the Financial Regulations update.*

137.25/26 **APPROVE SUPPLEMENT TO FINANCIAL REGULATIONS – SUPPLIER ACCOUNT AND BANK DETAILS SETUP** – *Review and approve the drafted procedures to ensure mandate/invoice fraud is avoided.*

138.25/26 **APPROVE DRAFTED SEC.6 BIODIVERSITY REPORT** – *The Council recognises its statutory duty under Section 6 of the Environment (Wales) Act 2016 to seek to maintain and enhance biodiversity and promote ecosystem resilience, in proportion to its functions and resources. A draft report for period 2023-2025 is presented for review and approval.*

139.25/26 **ANNUAL REVIEW OF RISK ASSESSMENT** – *Review and approve the tabled list of identified risks (incl. financial) and controls to manage.*

140.25/26 **TRAINING PLAN 2026/27** – *To comply with Section 67 of the 2021 Local Government and Elections (Wales) Act 2021 a Training Plan has been drafted and members are asked to review and approve.*

141.25/26 **NATURE RESERVE – WCBC OPEN SPACES TEAM UPDATE** – *The Locum Clerk has an update on earlier conversations/meetings and the Open Spaces team have an offer to undertake some much needed maintenance tasks with funding via the Local Places for Nature fund.*

142.25/26 **PRIDE IN PLACE IMPACT FUND** – *Notice from Wrexham CBC concerning the allocation of funds to each Community Council in the county.*

143.25/26 **STREET LIGHTING MAINTENANCE** – *To approve renewal of the Service Level Agreement (SLA) with Wrexham County Borough Council (WCBC).*

144.25/26 **PLANNING APPLICATIONS**
– *To consider the following applications;*
1. *Reference: P/2025/0875: 27 Berwyn Drive, Marchwiel: Erection of Garage : To view online : [Click Here](#).*
2. *To consider any planning applications validated since the publication of the agenda.*

Items for inclusion on the next Full Council Agenda should be submitted to the Clerk by 27th March 2026.

Date and time of next meeting – Full Council Meeting on 8th April 2026 at 6:30pm.

145.25/26

PLANNING DECISIONS

– *To note the following Planning Decisions:*

1. Reference: P/2025/0517: **Sunnybank, Eytton**: Change of Use of Land to Rear of Property to Residential Curtilage and Single Storey Rear, Side and Front Extensions. : **Granted** : To view online : [Click here](#).
2. Reference: P/2025/0718: **Erddig Hall, Erddig**: Listed Building Consent For Removal Of 18 No Conservation Roof Lights And Replace With 13 No Conservation Roof Lights With 5 No Areas Of Slate To Match Existing Roof : **Withdrawn** : To view online : [Click here](#).
3. Reference: P/2025/0720: **Land at, Bedwell Road, Cross Lanes**: Variation of Condition 2 of Planning Permission P/2018/0138 to Amend Plan - Alterations to Plots 04 and 05. : **Granted** : To view online : [Click here](#).
4. Reference: P/2025/0911: **Saint Marcellus Church, Wrexham Road, Marchwiel**: Works to Trees in Marchwiel Conservation Area – 5 Limes Trees - **No Objections** : To view online : [Click here](#).
5. *To note any planning decisions made since the publication of the agenda.*

146.25/26

FINANCE MATTERS – To determine the following:-

- *An update on Audit Wales review of three Annual Reports covering 2022/23, 2023/24 & 2024/25 financial periods. Two basic and one full audit.*
- *Present Monthly Bank Reconciliation – January 2026 reports and sign off.*
- *Update of application for a Barclaycard commercial credit card.*

147.25/26

LOCUM CLERK REPORT – INCLUDES CORRESPONDENCE – To receive an oral report.

148.25/26

PAYMENTS – To approve all payments, as per the attached schedule.

149.25/26

TO PRESENT ITEMS FOR INCLUSION ON A FUTURE MEETING AGENDA (FULL COUNCIL OR RESPECTIVE COMMITTEE) – Members are invited to propose.

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