



*'Your very Local Council'*

**Locum Clerk to the Council/RFO: Shaun Jones**  
**Chairman: Cllr Mrs. Sharon Lloyd**

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Cllrs Lloyd, S, (Chair); Davies; Downes; Francis; Grives; Lloyd, N; Lydford; Marriott;  
Ogden; Price & Rathbone;

You are summoned to attend the **Annual Council** meeting on **Wednesday 20<sup>th</sup> May 2025 at 6:30pm, Piercy Hall, Marchwiell**. For anyone unable to attend the meeting in person, you can join the Zoom Meeting online using the Meeting ID: 859 4512 1924 and Passcode: 848035 or click on this hyperlink:

<https://us06web.zoom.us/j/85945121924?pwd=aMvZzJN5wers3o8LJTE9GTvPX9SPdb.1>

**Shaun Jones**  
Locum Clerk to the Council

11<sup>th</sup> May 2026

## **A G E N D A**

- 1.26/27 **ELECTION OF CHAIRMAN** – *The retiring Chairman (if present) shall preside over this item, which shall be the first business of the Council. The Chairman will call for nominations and nominees shall indicate their willingness to stand. The elected Chairman shall sign a Declaration of Acceptance of Office in the prescribed form before taking the Chair.*
- 2.26/27 **ELECTION OF VICE CHAIRMAN** – *The Chairman will call for nominations and nominees shall indicate their willingness to stand. The elected Vice-Chairman shall sign a Declaration of Acceptance of Office in the prescribed form before taking the Chair.*
- 3.26/27 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- 4.26/27 **DECLARATIONS OF INTEREST** – *In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.*
- 5.26/27 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – *To allow members of the public the opportunity to speak on an item listed on the Agenda for a maximum of 3 minutes.*
- 6.26/27 **MINUTES** – *To approve for accuracy and sign the minutes of the **Full Council** meeting held on Wednesday 8th April 2026.*

- 7.26/27 **REVIEW AND APPROVAL OF MEETING DATES TO THE NEXT ANNUAL COUNCIL MEETING** – *To approve the attached schedule.*
- 8.26/27 **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS** – *To review the Standing Orders adopted in May 2025 and Financial Regulations adopted in February 2026.*
- 9.26/27 **APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES** – *To review standing committees and membership.*
- 10.26/27 **REVIEW OF THE COUNCIL'S MEMBERSHIP AND REPRESENTATION ON EXTERNAL BODIES** – *To receive and note reports from representatives to external bodies (see list of current representatives attached)*
- 11.26/27 **REVIEW OF THE COUNCIL'S AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES** – *Specifically membership of One Voice Wales, Institute of Cemetery and Crematorium Management and Society of Local Council Clerks to continue.*
- 12.26/27 **REVIEW AND ADOPTION OF COMPLAINTS PROCEDURES** – *Review and adopt attached policy.*
- 13.26/27 **WREXHAM COUNTY BOROUGH COUNCILLOR'S REPORT** – *Written or Oral Report – Cllr. John Pritchard.*
- 14.26/27 **PRIDE IN PLACE IMPACT FUND** – *To receive an update*
- *On progress with the submitted application.*
- 15.26/27 **FINANCE MATTERS** – *To receive an update*
- *On progress with the Internal Audit work for FY 2025/26*
  - *Present Monthly Bank Reconciliation – April 2026 report and sign off.*
- 16.26/27 **PLANNING APPLICATIONS**  
– *To consider the following applications;*
1. *None received.*
  2. *To consider any planning applications validated since the publication of the agenda*
- 17.26/27 **PLANNING DECISIONS**  
– *To note the following Planning Decisions;*
1. *Reference: P/2024/1340 **Chetwynd Grove, Cross Lanes:** Change of Use Of Farm Buildings To Offices. : **Granted** : To view online : [Click here](#).*
  2. *Reference: P/2026/0136 : **Roselyn, Eyton:** Single storey Side Extension: **Granted** :To view online : [Click Here](#).*
  3. *To note any planning decisions made since the publication of the agenda*
- 18.26/27 **LOCUM CLERK REPORT – INCLUDES CORRESPONDENCE** – *To receive an oral report.*

Items for inclusion on the next Full Council Agenda should be submitted to the Clerk by 29th May 2026.

**Date and time of next meeting** – Full Council Meeting on 10<sup>th</sup> June 2026 at 6:30pm.

- 19.26/27      **RENEWAL OF COUNCIL INSURANCE POLICY** – *To receive an oral report by the Locum Clerk on discussions with our existing insurers and others that have quoted for our business. To delegate the decision on the best value offer to the Locum Clerk and establish insurance cover from 26<sup>th</sup> May 2026.*
- 20.26/27      **PROPOSED INSTALLATIONS – WELCOME GARDEN** – *To decide on*
- *Unknown Tommy and Women In War Statue Pair – to display on the North side of the Welcome Garden.*
  - *Knitted Poppy Bunting – How much in length and fixing to Notice Board.*
  - *Crafters making decorations for Christmas Display, clarification on best approach.*
- 21.26/27      **PAYMENTS** – *To approve all payments, as per the attached schedule.*
- 22.26/27      **TO PRESENT ITEMS FOR INCLUSION ON A FUTURE MEETING AGENDA (FULL COUNCIL OR RESPECTIVE COMMITTEE)** – *Members are invited to propose.*

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